



KATHY M. SHEEHAN  
MAYOR

**CITY OF ALBANY**  
**DEPARTMENT OF GENERAL SERVICES**  
**ONE CONNERS BOULEVARD**  
**ALBANY, NEW YORK 12204-2514**  
**(518) 432-1144 FAX 427-7499**  
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DANIEL C. MIRABILE  
COMMISSIONER

**TO:** ALL PETROLEUM CONTAMINATED SOIL CLIENTS  
**FROM:** JOSEPH GIEBELHAUS, SOLID WASTE MANAGER  
**DATE:** January 26, 2015  
**RE:** PCS ACCEPTANCE PROTOCOL

The City of Albany utilizes non-hazardous contaminated soil as cover material at the Rapp Road landfill. In order to insure compliance with all NYSDEC regulations, the City has developed the following protocol for the acceptance of the material. The attached documents and this Term Sheet must be completed and forwarded as specified below.

**CONTACT INFORMATION:**

Annette Nattress  
CHA  
III Winners Circle  
Albany, NY 12205  
Telephone: 518-453-4503  
Fax: 518-453-4520  
Email:albanylandfill@chacompanies.com

**PCS DISPOSAL TERMS:**

1. The entire packet will be submitted. Packet shall include signed PCS Disposal Term sheet, Waste Generator letter, original laboratory test results, contaminated soil analytical summary and petroleum contaminated soil data sheet. Package will not be reviewed until all information is received.
2. Generator letter will be on generator's letterhead.
3. Sampling procedure shall be in accordance with EPA method SW-846. A representative sample must be taken and analyzed according to the methods listed in this packet.
4. PCS customer/project manager will complete an analytical summary sheet for each laboratory result submitted.
5. Laboratory analyses must be performed by a laboratory currently certified under the appropriate approval categories by the New York State Department of Health's Environmental Laboratory Approval Program (ELAP). The City reserves the right to designate a laboratory.
6. Incomplete submittals will be rejected. The City requires a minimum of 2 business days to review a complete submittal.
7. The original complete laboratory result package(s) must be sent to the City from the laboratory to the above address.
8. A minimum of 1 grab sample per 1,000 tons of material will be required.
9. Virgin spill letters from NYSDEC may be used to waive testing at the discretion of the City. Virgin spill letters must be received at the above address prior to acceptance of material.

10. For material from New York, a NYSDEC Spill ID is required. For material from Vermont, a DEC Spill Number is required. For material from Connecticut, DEP Case Number is required. For material from Massachusetts, a DEP Release Tracking Number (RTN) is required. For material from other states, please contact the above for additional requirements.
11. All haulers, brokers and/or environmental companies conducting business with the City shall maintain a current Landfill Permit. Haulers shall maintain and provide copies of their 6 NYCRR Part 364 & 6 NYCCR Part 381 Waste Transporter Permits.
12. Material does not contain any hazardous waste as defined in 40 CFR Part 261.
13. Material cannot be generated from a hazardous waste spill.
14. The City will assign a Lot Number to each specific job. No loads will be accepted without prior approval. The Lot Number must appear on the Bill of Lading or the Non-Haz. Waste Manifest for each load.
15. Due to demand for disposal space, the City will accept loads on an appointment basis only. The City reserves the right to charge the maximum MSW tip fee for loads of PCS that arrive without an appointment.
16. The City reserves the right to reject any given load or any given Lot at any time.
17. The City will not accept any foreign matter in the material (i.e., drums, containers, lumber, etc). Loads containing foreign matter will be assessed at the maximum MSW tip fee.
18. Tow hooks must be mounted on both the front and rear of all vehicles. The City does not assume damage to vehicles at the landfill. Frozen loads will be excavated at the request of the driver for a fee.
19. All haulers and brokers must maintain a current Landfill Permit Application with the City, to be renewed annually. Payment terms will be dictated by the permit process.
20. Any person violating Article III of Chapter 313 of the Code of the City of Albany shall have their permit revoked for a period not to exceed one (1) year and shall further be subject to penalties as set forth in Chapter 258 of the Code of the City of Albany.
21. The undersigned hereby acknowledges that they have read the indemnification policy as stated on Page 9 of the permit application and agree to all the terms thereof.

I, \_\_\_\_\_, hereby acknowledge that I have read the City of Albany's PCS disposal terms, that I fully understand the contents of the terms, and that I will comply fully with them.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# SAMPLE WASTE GENERATOR LETTER

<<< **THIS LETTER MUST BE ON THE WASTE** >>>  
<<< **GENERATOR'S LETTERHEAD** >>>

Address the letter to:

Annette Nattress  
CHA  
III Winners Circle  
Albany, NY 12205  
Telephone: 518-453-4503  
Fax: 518-453-4520  
Email:albanylandfill@chacompanies.com

Dear Ms. Nattress:

The attached original laboratory test report provides results of a representative sample taken by **NAME OF SAMPLER** on **DATE**. <<< **THIS PARAGRAPH MAY BE OMITTED FOR SITES WITH DEC VIRGIN SPILL LETTERS** >>>

The subject soil which is located at **STREET ADDRESS OF PETROLEUM CONTAMINATED SOIL LOCATION** is contaminated by **NAME OF PETROLEUM PRODUCT** only, and does not contain any other materials.

In the event that the City of Albany determines, after conducting its own laboratory tests, that the soil contains hazardous materials, I understand that I will be responsible for the removal of the soil from the landfill. If the soil is not removed within the time specified by the City of Albany, I agree to reimburse the City of Albany for the complete costs associated with removal of the soil.

Moreover, I understand that any violation of this policy or Article III of Chapter 313 of the Code of the City of Albany shall result in my permit being revoked for a period not to exceed one (1) year and I shall further be subject to penalties as set forth in Chapter 258 of the Code of the City of Albany.

I have personal knowledge of the above facts and hereby affirm these statements to be true.

**DATE**

**SIGNATURE**

**TITLE OF PERSON**

(Owner, Municipal Official,  
Corporate Officer, Vice  
President, or Higher)

**City of Albany - Solid Waste Management Facility**

**Solid Waste Analytical Summary**

<b>Constituent</b>	<b>Testing Methodology</b>	<b>Lab Level</b>	<b>Reg. Level</b>
<b>Metals</b>			<b>(mg/L)</b>
1. Arsenic	TCLP EPA Method 6010		5.00
2. Barium	TCLP EPA Method 6010		100.00
3. Cadmium	TCLP EPA Method 6010		1.00
4. Chromium	TCLP EPA Method 6010		5.00
5. Lead	TCLP EPA Method 6010		5.00
6. Mercury	TCLP EPA Method 7470		0.20
7. Selenium	TCLP EPA Method 6010		1.00
8. Silver	TCLP EPA Method 6010		5.00
<b>Volatiles</b>			<b>(mg/L)</b>
1. Benzene	TCLP EPA Method 8260		0.50
2. Carbon Tetrachloride	TCLP EPA Method 8260		0.50
3. Chlorobenzene	TCLP EPA Method 8260		100.00
4. Chloroform	TCLP EPA Method 8260		6.00
5. 1,2 Dichloroethane	TCLP EPA Method 8260		0.50
6. 1,1 Dichloroethylene	TCLP EPA Method 8260		0.70
7. Methyl ethyl ketone	TCLP EPA Method 8260		200.00
8. Tetrachloroethylene	TCLP EPA Method 8260		0.70
9. Trichloroethylene	TCLP EPA Method 8260		0.50
10. Vinyl Chloride	TCLP EPA Method 8260		0.20
<b>Semi Volatiles</b>			<b>(mg/L)</b>
1. o-Cresol	TCLP EPA Method 8270		200.00
2. m-Cresol	TCLP EPA Method 8270		200.00
3. Cresol (Total)	TCLP EPA Method 8270		200.00
4. 1,4-Dichlorobenzene	TCLP EPA Method 8270		7.50
5. 2,4-Dinitrotoluene	TCLP EPA Method 8270		0.13
6. Hexachlorobenzene	TCLP EPA Method 8270		0.13
7. Hexachlorobutadiene	TCLP EPA Method 8270		0.50
8. Hexachloroethane	TCLP EPA Method 8270		3.00
9. Nitrobenzene	TCLP EPA Method 8270		2.00
10. Pentachlorophenol	TCLP EPA Method 8270		100.00
11. Pyridine	TCLP EPA Method 8270		5.00
12. 2,4,5-Trichlorophenol	TCLP EPA Method 8270		400.00
13. 2,4,6-Trichlorophenol	TCLP EPA Method 8270		2.00
<b>Pesticides &amp; Herbicides</b>			<b>(mg/L)</b>
1. Chlordane	TCLP EPA Method 8081		0.03
2. Endrin	TCLP EPA Method 8081		0.02
3. Heptachlor	TCLP EPA Method 8081		0.008
4. Heptachlor Epoxide	TCLP EPA Method 8081		0.008
5. Lindane (Gamma-BHC)	TCLP EPA Method 8081		0.40
6. Methoxychlor	TCLP EPA Method 8081		10.00
7. Toxaphene (Chlorocamphene)	TCLP EPA Method 8081		0.50
8. 2,4 - D	TCLP EPA Method 8151		10.00
9. 2,4,5 - TP (Silvex)	TCLP EPA Method 8151		1.0
<b>Polychlorinated Biphenyls</b>			<b>COA Limit (µg/Kg)</b> <b>(based on dry weight)</b>
1. Aroclor 1016	EPA Method 8082		<PQL
2. Aroclor 1221	EPA Method 8082		<PQL
3. Aroclor 1232	EPA Method 8082		<PQL
4. Aroclor 1242	EPA Method 8082		<PQL
5. Aroclor 1248	EPA Method 8082		<PQL
6. Aroclor 1254	EPA Method 8082		<PQL
7. Aroclor 1260	EPA Method 8082		<PQL

**City of Albany**  
**Solid Waste Management Facility**  
**525 Rapp Road**  
**Albany, NY 12205**  
Petroleum Contaminated Soil Data Sheet

<b>Name of Generator:</b>	
<b>Address:</b>	
<b>Name of Transporter:</b>	
<b>Address:</b>	
<b>Name of Broker:</b>	
<b>Address:</b>	
<b>Soil Location:</b>	
<b>Site Address:</b>	
<b>Spill Identification No.:</b>	
<b>Contaminant Type:</b>	
<b>Approximate Volume:</b>	
<b>Shipping Dates:</b>	
<b>Contact Person:</b>	
<b>Telephone Number:</b>	
<b>FAX Number:</b>	
<b>Lot # (Assigned by City):</b>	
<b>Office Use Only</b>	
PCS Data Sheet:	Date Lot No. Assigned:
Laboratory Data:	Waste Generator Letter:
PCS Disposal Terms:	Analytical Summary Sheet:
Waste Profile Sheet:	Permit No.: